

URGENT COVID REMINDER/ RAPPEL URGENT DE COVID:

Ensure you and your employees are complying with United's COVID-19 safety and notification protocols outlined on the Partner Portal. If you or your cleaner have symptoms related to COVID you **MUST** inform Nodelia Paulsen, United's pandemic coordinator at nodelia.paulsen@unitedservicesgroup.ca immediately.

Assurez-vous que vous et vos employés respectez les protocoles de sécurité et de notification COVID-19 de United, décrits sur le portail des partenaires. Si vous ou votre nettoyeur présentez des symptômes liés à COVID, vous DEVEZ en informer immédiatement Nodelia Paulsen, la coordinatrice de United en cas de pandémie, à l'adresse nodelia.paulsen@unitedservicesgroup.ca.



SUJET/ SUBJECT: Contractor communication

DATE: January 13, 2021

DE/ FROM: Kathy Kroupa, National Director of Partner Relations and Risk Management

À/ TO: All contractors

COMMUNICATION TO CONTRACTORS REGARDING TRAVELLING TO STORES

On January 12, 2021, the provincial government announced new rules and guidelines for the territory of Ontario to protect the health of the population in the situation of the COVID-19 pandemic. These measures will be in effective January 14th for the province.

Effective Thursday, January 14, 2021 at 12:01 a.m., the government is issuing a stay-at-home order requiring everyone to remain at home with exceptions for permitted purposes or activities, such as going to the grocery store or pharmacy, accessing health care services, for exercise or for work where the work cannot be done remotely. This order and other new and existing public health restrictions are aimed at limiting people's mobility and reducing the number of daily contacts with those outside an immediate household. In addition to limiting outings for these purposes, all businesses must ensure that any employee who can work from home, does work from home.

The province will provide authority to all provincial offences officers, including the Ontario Provincial Police, local police forces, bylaw officers, and provincial workplace inspectors to issue tickets to individuals who do not comply with the stay-at-home-order, or those not wearing a mask or face covering indoors in places open to the public, subject to limited exceptions, as well as retail operators and companies who do not enforce requirements under orders under the Reopening Ontario (A Flexible Response to COVID19) Act (ROA) or EMPCA. Those who decide not to abide by orders will be subject to a set fine and/or prosecution under both the ROA and EMCPA as applicable.

We ask that you carry the following documents with you at all times to justify your travels to local enforcement authorities who may stop you:

- *United uniform – t-shirt and hat*
- *United Identification Card (ID badge) - indicating your name and photo*
- *United Essential Worker Identification Card*
- *United's Essential Sub-Contractor Letter for Contractors*
- *Your company's essential worker letter for your employees*
- *Letter of access for a customer's essential service provider (Loblaws, Princess Auto or Metro)*

Please note that we have attached the documents (listed above) to this communication. If you are missing any of the attachments, we ask that you contact your Area Manager directly.

We remind you that you must continue to follow the rules that have been in place since the beginning of the pandemic, including the order for increased surveillance and police intervention for prohibited gatherings.

Fines can be issued for:

-Individuals who do not wear a mask or face covering in indoor public spaces

-Businesses that are contravening an order

-Gathering in groups of more than 5 people who do not live together

-Leaving your house for non-essential purposes

In addition, social distancing of at least two (2) meters and the wearing of a mask must be observed at all times.

Therefore, we remind you once again that trips to stores to perform essential cleaning or sanitation services for COVID-19 are subject to this directive. Consequently, we ask that you do not travel in the same car or any other mode of transportation with persons who do not reside at the same address as you.

For more information, please visit the partner portal. We thank you for your continued cooperation during this exceptional period of uncertainty.

Kathy Kroupa

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